



## City of Pasadena

requires all fire & life safety system inspection and test reports to be sent electronically by your inspection company to [www.thecomplianceengine.com](http://www.thecomplianceengine.com)

### Required Systems Tracked:

- ⌚ Automatic Fire Sprinkler System
- ⌚ 5 Year Obstruction Sprinkler
- ⌚ Fire Alarm System
- ⌚ Commercial Kitchen Hood Suppression System (Testing and Cleaning)
- ⌚ Active Smoke Control System
- ⌚ Elevator
- ⌚ Private Hydrant System
- ⌚ Fire Pump
- ⌚ Spray Booth
- ⌚ Emergency Generator
- ⌚ Special Suppression System
- ⌚ Fire Escape
- ⌚ Standpipe

Please Have Your Inspection Company Register at:

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# PASADENA FIRE DEPARTMENT

## Fire Prevention Bureau

### High Rise Building Inspection Guide

The following is to be used as a guide and is not intended to incorporate all applicable SFM requirements.

#### A. CONSTRUCTION

- 1 Building construction type and fire resistive rating conforms throughout and is maintained in good repair.
- 2 Fireproofing of structural members is maintained.
- 3 Proper interior and ceiling finish rating is provided.
- 4 Fire doors are of proper rating and operate satisfactorily.
- 5 Vertical shaft enclosures are in good repair and fire assemblies at opening are properly maintained.

#### B. EXITS

- 6 Proper corridor construction and opening protection are provided and maintained. Dead-end corridors do not exceed 20'.
- 7 There is access to at least 2 separate means of egress from each floor.
- 8 All means of egress are clear, unobstructed, and free of storage. Exit ways and exit signs are properly illuminated and maintained.
- 9 Corridors are not used as part of the air distribution system.

#### C. MECHANICAL/ELECTRICAL

- 10 Fire dampers, smoke detectors and similar devices are adequate, properly maintained and tested.
- 11 All heating, cooling and ventilation equipment is maintained satisfactorily. There are no visible defects.
- 12 Ventilation for the removal of products of combustion from the building is provided and properly maintained.
- 13 Building air circulation systems (when provided) are equipped with override switches in acceptable locations to allow for manual control.
- 14 Electrical wiring, fixtures, and appliances are properly installed and operate in a safe manner.

#### D. HOUSEKEEPING

- 15 Kitchen range hoods, vents, fans, ducts, and filters are maintained in proper condition and free of grease.
- 16 All areas are free of unusual amounts of storage.

#### E. FIRE EXTINGUISHING

- 17 All first-aid fire-fighting equipment is properly located and maintained.
- 18 All fire extinguishing systems are properly maintained and serviced.
- 19 Water supply controls are locked/supervised and unobstructed.
- 20 Sprinklers are unobstructed and free of paint/corrosion.
- 21 Building alterations have not obstructed sprinklers or created unprotected spaces.

#### F. FIRE ALARM/WARNING SYSTEMS

- 22 Fire Alarm/warning systems are maintained in an operable condition and tested periodically
- 23 Manual activation stations are properly located, readily visible and unobstructed
- 24 Occupant voice notification system, when required, is maintained and tested periodically
- 25 Fire department communication system is maintained and tested periodically
- 26 An acceptable method is provided for notifying the fire department of a fire or other emergency. This method is maintained in operable condition and tested periodically

#### G. MISCELLANEOUS

27. Sensing devices at elevators are maintained and tested
28. Elevator lobbies are separated from the corridor and the remainder of the building
29. Elevators are equipped with fire department recall.
30. An emergency pre-fire plan has been established, is acceptable to the fire department and is posted in appropriate places.